

GREEN COVE SPRINGS

Payment Policy; Refunds; Enrollment

- Enrollment for each session must be done via our Green Cove Springs Office (904-297-0707 OR greencove@planetswim.org)
- Tuition along with Registration Paperwork must be turned into our Office prior to your session starting
 - o Session 1: Enrollment and payment need to be collected by May 25th`
 - o Session 2: Enrollment and payment need to be collected by June 24th
- If tuition is not paid in full prior to your session starting, it may result in losing your spot
- There are NO refunds for any reasons

Missed classes/Cancellations/Make-up options

- If your child is unable to attend class, please call or email us at your earliest convenience so our instructors are aware of any changes!
- You are eligible for ONE make up per session due to your absence or weather cancellation
- In case of inclement weather our staff will contact the parents via phone or email to cancel the lessons about 20-30 minutes prior to their start. Please understand that we cannot control the weather and that we will do our best to notify you in a timely manner!
- Parents are responsible for scheduling make-ups due to absences or cancellations. You can do so by directly arranging them in our office. Make-ups will expire at the end of the session and WILL NOT roll over to the next session unless scheduled otherwise with our staff
- There will be NO make-up lesson for a missed make-up
- Make-up days available:

o Session 1: June 29 & June 30 o Session 2: July 29